

Appendix A

REGISTER OF MEMBERS' INTERESTS

GENERAL NOTICE OF REGISTRABLE INTERESTS

South Somerset District Council's Code of Conduct adopted 19th July 2012,
revised 26th February 2015 (effective 7th May 2015)

proposed changes are shown as italics underlined

I, Councillor

a Member of South Somerset District Council (the Council') give notice that

Either

I have no registrable interests which are required to be declared under the Council's Code of Conduct, and I have put 'none' where I have no such interests under any heading.

Or

I have set out below under the appropriate headings my interests, which I am required to declare under the Council's Code of Conduct. These include any disclosable pecuniary interests under sections 29 to 31 of the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, and I have put '**none**' where I have no such interests under any heading.

Note:

1. *Where you consider that information relating to any of your interests is a 'Sensitive Interest' you need not include that interest provided you have consulted with the Monitoring Officer and he agrees that it need not be included. A 'Sensitive Interest' is an interest which could create or is likely to create a serious risk that you or a person connected with you may be subjected to violence or intimidation.*
2. *Where the interest is no longer a 'Sensitive Interest' you must notify the Monitoring Officer within 28 days of that change.*
3. *This form gives general guidance, but is not comprehensive. The District Council's Code of Conduct gives precise requirements. The Localism Act and the Regulations named above should be referred to where necessary. Continuation sheets should be used where needed and clearly marked.*

1. Employment, Office, Trade, Profession or Vocation

- 1.1 You should disclose any employment, office, trade, profession or vocation carried on for profit or gain, including the name of any person or body who employs or has appointed you **and that of your spouse/civil partner** (or person with whom you are living as such) of which you are aware. *(If self-employed please state as what and the trading name eg. Self-employed decorator – Paint Drips R Us. If employed, please include job title/description and full name of employer)*

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2. Sponsorship

- 2.1. You should declare any payment or provision of any other financial benefit (**other than from the Council**) made or provided within the last 12 months in respect of expenses incurred by you in carrying out your duties as a member, or towards your election expenses **and that of your spouse/civil partner** (or person with whom you are living as such) of which you are aware. *Note - This includes any payment or financial benefit from a trade union, or political party.*

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3. Securities

3.1 You should detail any beneficial interest in securities of a body which has to your knowledge a place of business or land in the District of South Somerset and **either** the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital, **or** one hundredth of the total issued share capital of any class of shares issued **and that of your spouse/civil partner** (or person with whom you are living as such) of which you are aware. (You do not need to register the market value of the shares.)

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4. Contracts

4.1 You should detail any current undischarged contract made between you, or a body in which you have a beneficial interest, and the Council under which goods or services are to be provided or works are to be executed **and those of your spouse/civil partner** (or person with whom you are living as such) of which you are aware. (Details should enable identification of the contract but there is no need to state the value of the contract or its terms)

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5. Land, Licences and Corporate Tenancies

5.1 Land

You should detail any beneficial interest in land (**and this includes your house**) within the District of South Somerset (excluding any easement, or right in or over land which does not carry the right to occupy or receive income) **and that of your spouse/civil partner** (or person with whom you are living as such) of which you are aware. (This must include at least your home address – regardless of if you own, rent or live with a family member etc. Sufficient details should be given to identify the land e.g. postal address, field number or grid reference, supply a diagram or map if necessary for land – a description of 20 acres at Somewhere Farm does not provide enough detail.)

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5.2 Licences

You should detail any licence (alone or jointly with others) to occupy land in the District of South Somerset for a month or longer **and that of your spouse/civil partner** (or person with whom you are living as such) of which you are aware.

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5.3 Corporate Tenancies

You should detail any tenancy where to your knowledge, the Council is the landlord and the tenant is a body in which you have a beneficial interest **and that of your spouse/civil partner** (or person with whom you are living as such) of which you are aware.

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6. Membership of other bodies

6.1 Any body of which you are a member or in a position of general control or management and to which you are appointed or nominated by the Council. (list all outside bodies (not SSDC sub committees or working groups) on which you are serving as an SSDC representative. This will include appointments made by both Council and your Area Committee).

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6.2 Any body exercising functions of a public nature (e.g. another local authority such as a parish council or county council, health authority, school governor etc) of which you are a councillor, member or in a position of general control or management.

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6.3 Any body directed to charitable purposes of which you are a member or in a position of general control or management. (Give details of any company of which you are a member (e.g. a board member etc). Give details of any membership of any industrial and provident society. Include any charity of which you are a trustee or member and any non-profit making body such as cultural, sporting, environmental or social association, club or organisation. Membership of the Freemasons and service clubs such as the Rotary and Round Table should also be declared in this section.)

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6.4 Any body one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

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7. Related Party Transactions (please see enclosed information sheet)

Please give notice of any Related Party Transaction which you are required to declare under the International Standard on Auditing (UK and Ireland) 550 Related Parties, as required for the statutory year end accounts:

7.1 A description of any contract for goods, services or works made between the authority and yourself (or a family member) or a firm in which you (or a family member) are a partner, a company of which you (or a family member) are a remunerated director, or a body of the description specified above.

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7.2 The name of any corporate body which has place of business or land in the authority's area, and in which a close family member has a beneficial interest in a class of securities of that body that exceeds the nominal value of £25,000 or one-hundredth of the total issued share capital of that body.

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8. Disclosure of Gifts and Hospitality

8.1 You must reveal the name of any person from whom you have received a gift or hospitality with an estimated value of at least £25 which you have received in your capacity as a member of the Council.

Date of receipt of Gift/Hospitality	Name of Donor	Reason and Nature of Gift/Hospitality

You are reminded that you must update the register within 28 days of receiving any further gift or hospitality with an estimated value of at least £25 by completing a continuation sheet which may be obtained from Democratic Services (contact Angela Cox ext: 2148).

9. Changes to Registered Interests

9.1. I understand that I must, within 28 days of becoming aware of any new or change in the above interests, including any change in relation to a sensitive interest, provide written notification thereof to the Council's Monitoring Officer.

9.2. I recognise that it is a breach of the Council's Code of Conduct to:

- (1) omit information that ought to be given in this notice;
- (2) provide information that is materially false or misleading;
- (3) fail to give further notices in order to
 - bring up to date information given in this notice;
 - declare an interest that I acquire after the date of this notice and have to declare

and that any breach of the Code of Conduct can be referred to the Standards Committee.

9.3 I understand that failure (without reasonable excuse) to register or disclose any disclosable pecuniary interest in accordance with section 30(1) or 31(2), (3) or (7) of the Localism Act 2011, or participating in any discussion or vote in contravention of section 31(4) of the Localism Act 2011, or taking any steps in contravention of section 31(8) of the Localism Act 2011 is a criminal offence and risks a fine not exceeding level 5 on the standard scale (currently £5,000) or disqualification as a member for a period not exceeding 5 years.

9.4 I hereby undertake to comply with South Somerset District Council's Code of Conduct

Signed:(Councillor) **Date:**

Received & Checked:

Signed:(Monitoring Officer, SSDC) **Date:**

Relevant Extracts from the Localism Act 2011

30 Disclosure of pecuniary interests on taking office

(1) A member or co-opted member of a relevant authority must, before the end of 28 days beginning with the day on which the person becomes a member or co-opted member of the authority, notify the authority's monitoring officer of any disclosable pecuniary interests which the person has at the time when the notification is given.

31 Pecuniary interests in matters considered at meetings or by a single member

(2) If the interest is not entered in the authority's register, the member or co-opted member must disclose the interest to the meeting, but this is subject to section 32(3).

(3) If the interest is not entered in the authority's register and is not the subject of a pending notification, the member or co-opted member must notify the authority's monitoring officer of the interest before the end of 28 days beginning with the date of the disclosure.

(4) The member or co-opted member may not—

(a) participate, or participate further, in any discussion of the matter at the meeting, or

(b) participate in any vote, or further vote, taken on the matter at the meeting,

but this is subject to section 33.

(6) Subsections (7) and (8) apply if—

(a) a function of a relevant authority may be discharged by a member of the authority acting alone,

(b) the member has a disclosable pecuniary interest in any matter to be dealt with, or being dealt with, by the member in the course of discharging that function, and

(c) the member is aware that the condition in paragraph (b) is met.

(7) If the interest is not entered in the authority's register and is not the subject of a pending notification, the member must notify the authority's monitoring officer of the interest before the end of 28 days beginning with the date when the member becomes aware that the condition in subsection (6)(b) is met in relation to the matter.

(8) The member must not take any steps, or any further steps, in relation to the matter (except for the purpose of enabling the matter to be dealt with otherwise than by the member).